

St. Luke PREP
1674 Old Freehold Road
Toms River, NJ 08755

May 20, 2019

Dear Parents,

Enclosed please find paperwork for the upcoming school year 2019/2020:

1. **FAMILY REGISTRATION FORM** – Use this form to register all students in Grade Levels 1-8.
2. **EMERGENCY CONTACT/INFORMATION FORM** – Please fill out one form per student. We do not keep these from year to year as information changes. Please be sure to keep us updated on new phone numbers, learning needs, medical issues and other concerns.
3. **“NEW” STUDENT FORM** (Use only for Level 1 and/or Transfer Students)
Please attach a copy of the child’s **BIRTH CERTIFICATE** and a copy of the **BAPTISM CERTIFICATE**. If the new student is coming from another parish with previous class experience, you also need a **TRANSFER FORM** from that parish’s Religious Education office.

Registrations accepted in the PREP office June 3 – August 1, 2019.

Early Bird Discount: \$75/child (if you register on or before June 17).

After June 17 - the registration fee is \$85 per student for all Grade Levels.

Capped at 3 students; there is no registration fee charged for additional children.

A \$50 Sacrament Fee is due for those students in Level 2 and Level 8.

This is for the extra expenses incurred during this year and is in addition to the Registration Fee.

Level 8 Confirmation Class of 2020

This is a reminder that your Level 7 Confirmation Booklet (orange folder) is due in the PREP office on or before Thursday, August 1, 2019. All the Confirmation requirements must be completed and approved.

CARPOOLING - This does not mean the children will have the same teacher, but we will do our best to place children in the same session (same day and time).

- With the high volume of registrations, it is nearly impossible for us to accommodate carpool requests if the paperwork for all the families involved does not come in to our office at the same time.
- In order for us to try and honor your requests, COMPLETE REGISTRATION PAPERWORK for all families involved must come in to our office at the same time.

Bring in or mail completed forms, with cash or check (payable to St. Luke Church) to the PREP office.

Registrations will be processed based on the date they are received by our office. You will be notified by postcard of your child’s placement within 4 weeks of processing.

If you have any issues, problems or concerns, please call the office at 732 505-0108. We are here to help! Thank you for your support and cooperation. Have a great summer!

Many Blessings!



Teri Frassetto, CRE

We are always in need of catechists (teachers), substitutes and desk aides. Please volunteer! ☺

2019/2020

P. R. E. P.

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FAMILY REGISTRATION FORM Levels 1 - 8

Please PRINT clearly and fill in all information.

Family Last Name: _____

Home Address, Town and Zip: _____

Phone Number: _____

e-mail address: _____

Mom: _____

Mom: _____

Dad: _____

Dad: _____

Below are the days and times for the PREP sessions.

- For Levels 1-3-4-5-6, you must make 3 choices.
Write in the Session Letter (A, B, C) in order of your preference for each student.
- For students in Sacrament Preparation (Levels 2, 7 & 8), there is only one session for each level.
Write in the appropriate Session Letter as 1st Choice.

Religious Education Levels 1 – 3 – 4 – 5 – 6

Session <u>A</u> :	Monday	4:30-5:45 pm
Session <u>B</u> :	Monday	6:15-7:30 pm
Session <u>C</u> :	Tuesday	4:30-5:45 pm

For office use only

Basics of Faith _____

SACRAMENT PREPARATION

Level 2 - First Holy Communion Class

Session E: Wednesday 4:30-5:45 pm

Level 7 - Confirmation Preparation Class

Session D: Tuesday 6:15-7:30 pm

Level 8 - Confirmation Class of 2020

Session F: Wednesday 6:15-7:30 pm

Student's Name <i>First and Last</i>	Sex	Grade in School Sept 2019	Level in Rel. Ed. Sept 2019	Write in Session Letter in order of preference for Levels 1, 3, 4, 5, 6.			FOR OFFICE USE ONLY
				1 st choice	2 nd choice	3 rd choice	

VOLUNTEER INFORMATION:

I will help in my child's Religious Education program:

Catechist (Rel. Ed. Teacher) _____

Substitute Teacher _____

Desk Aide on Rel. Ed. Days _____

Daytime Office Help (mailings, etc.) _____

All volunteers who come in contact with children must be fingerprinted and must attend a VIRTUS Awareness Session.

FOR OFFICE USE ONLY

Registration Fee _____

Sacrament Fee _____

Total Amount Paid _____

Total Amount Due _____

2019/2020

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RE Level in Sept

EMERGENCY CONTACT/INFORMATION FORM

One form per student

Please PRINT clearly and fill in all information.

Student's Name _____

Parent/Guardian's Name _____

Please list all appropriate numbers.

Home Phone _____

Mom's Cell Phone _____ Dad's Cell Phone _____

Mom's Work Phone _____ Dad's Work Phone _____

We will always try to contact the parents/guardians first. However, IF WE CANNOT REACH YOU, please indicate below the person to contact in case of emergency.

Name _____

Phone _____ Relationship to child _____

ARE THERE ANY ISSUES FOR THIS CHILD WE SHOULD BE AWARE OF? *If so, please explain:*

LEARNING CONSIDERATIONS

Classification? _____

Medication? _____

Other? _____

MEDICAL CONSIDERATIONS *(Diabetic, severe food allergies, etc.)*

CUSTODIAL ISSUES *(Please attach any necessary documents for child's file.)*

PICTURE TAKING AUTHORIZATION

Please check and sign.

I give my permission _____

I do not give my permission _____

for my child to be videotaped or photographed during Religious
Education program activities. (ie: Confirmation, First Communion.)

Parent/Legal Guardian Signature: _____ Date: _____

For Office Use Only _____

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NEW STUDENT FORM

Please PRINT clearly. Thank you.

Is your family registered in this parish? YES _____ NO _____

Student's Name: _____ Female _____ Male _____
Last Name/ First Name

Residence: _____
Address Town Zip

Date of Birth: _____ Grade in School: _____ Level in Rel Ed: _____

Parish/School attended last year for Religious Education (if applicable): Transfer Records Supplied? YES _____ NO _____

Name: _____ Town and State: _____

Please attach copies of your child's BIRTH CERTIFICATE AND BAPTISM CERTIFICATE. We need to keep a copy on file. Thank you!

Birth Certificate Attached? YES _____ NO _____

Baptismal Certificate Attached? YES _____ NO _____

SACRAMENT RECORD

Sacrament	Date	Church	Location
Baptism*			
First Reconciliation			
First Communion			
Confirmation			

*Other: _____ Baptized in another denomination
_____ Profession of Faith
_____ Full initiation (Baptized after age 7)

Date: _____ Parish: _____

Address: _____

City: _____ State: _____ Zip: _____

Mother's Name: _____
Last Name/ First Name

Mother's Maiden Name: _____ Religion: _____ Deceased? _____

Father's Name: _____
Last Name/ First Name

Religion: _____ Deceased? _____

Legal Guardian, if different from above:

Name: _____ Relationship to child: _____
Last Name/ First Name

Residence: _____
Address

Town State Zip